

MOST IMMEDIATE/TIME BOUND PLEASE



कार्यालय, रक्षालेखानियंत्रक, नं. 1, स्टाफरोड, सिकंदराबाद-09

Office of the Controller Of Defence Accounts

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Email :cda-secd@nic.in

ii) secd-acsn-cda@nic.in(Accounts section)



No. A/II/13027/Corr

Dated: 29 .03.2025

CIRCULAR

सेवा में / To,

प्रभारी अधिकारी / Officers in Charge,

01. वे.ले.का)अ.श्रे(ई.एम.ई/PAO(ORs) EME, Secunderabad
02. वे.ले.का)अ.श्रे(ए ओ सि/PAO(ORs) AOC, Secunderabad
03. क्षेत्रीय लेखा कार्यालय) थलसेना (/AAO (Army), Visakhapatnam
04. सभी उप-कार्यालय / All AO GE's, सिकंदराबाद, विशाखापट्टनम, और सुर्यलंका / Secunderabad /Visakhapatnam/ and Suryalanka
05. सभी अनुभाग / All Sections, मुख्य कार्यालय / Main Office, स्थानीय / Local.

Sub **Certificate regarding compilation of all the accounting entries made by PCDA/CDA offices during FY : 2024-25.**

Ref : HQrs letter No. A/I/13311/ACA/24-25 dated 29/03/2025.

1. A copy of HQrs letter under reference is enclosed herewith for strict compliance.
2. HQrs office has directed the audit/payment sections to review Sectional Compilation till 31/03/2025 to ensure that bookings in respect of all payments made during FY 2024-25 have been booked / Compiled on NCS portal and no booking is left out.
3. Accordingly a certificate is requested that all the payments made till 31/03/2025 for the FY : 2024-25 have been booked /compiled on NCS portal and no booking / compilation is left out to be compiled on NCS duly certified copy may be forwarded to this office **on or before 02/04/2025** so as to enable to this office for onward transmission to Hqrs office by 04/04/2025.
4. Any left out bookings resulting in Journal Entries shall be viewed seriously.

Deputy Controller has seen.

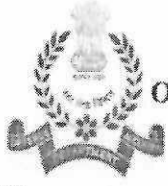

(S.SAI KIRAN)
Sr.ACCOUNTS OFFICER

Copy to :

✓ The SAO i/c,
IT Section, LOCAL.

- with a request to upload this letter in CDA's website


(S.SAI KIRAN)
Sr.ACCOUNTS OFFICER



हर काम देश के नाम
कार्यालय, रक्षा लेखा महानियंत्रक

OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS

उलान बटार रोड, पालम, दिल्ली छावनी-110010

Ulan Batar Road, Palam, Delhi Cantt.- 110010

Phone: 01125665548, 01125665584

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A/I/13311/ACA/24-25

Dated: 29.03.2025

To

G.O Accounts

PCsDA/CsDA

Subject: Certificate regarding compilation of all the accounting entries made by PCDA/CDA offices during FY 2024-25.

All Pr.Controller/Controller offices are requested to instruct their audit/payment Sections of offices/sub-offices under their jurisdiction to review their Sectional compilation till 31.03.2025 to ensure that bookings in r/o all the payments made by your office during FY 2024-25 have been booked/compiled on NCS portal and no booking is left out.

2. Further, certificate in this regard mentioning that all the payments made till 31.03.2025 for the FY 2024-25 have been booked/compiled on NCS portal and no booking/compilation is left out to be compiled on NCS duly seen by respective PCsDA/CsDA may be forwarded to CGDA office positively by 04.04.2025 through e-mail hqab1.dad@gov.in.

3. Any left out bookings resulting in Journal Entries shall be viewed seriously.

This issues with the approval of Jt.CGDA(A&B).

ACGDA(A&B)